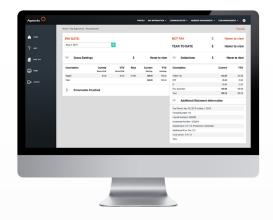


We know that paying your employees accurately and on time is a top priority. Payworks will help make this the least of your concerns with a feature-rich solution for all your processing needs.



I have ever worked with! In addition,
Payworks' customer service team
is prompt to reply and help. Not to
mention that they offer the best rates
in the business; it's pretty hard to ask
for more!"

Yves Bouchard CPA, CA, Director of Finance, Tecnica Group Canada Inc., Montréal, QC

### **ACCURATE AND RELIABLE, EVERY TIME**

Since 2001, our CPA-trained client service representatives and complete payroll solution have been helping busy payroll professionals manage the key role of paying employees correctly.

- + Streamline your work by easily setting company and employee defaults within our scalable and customizable solution
- + Save time and eliminate headaches when processing payroll by generating unlimited payroll previews prior to authorizing
- + Stay on top of your workload with at-a-glance automated run schedules based on pay group
- + Ensure employee pay information is recorded correctly by quickly and easily exporting payroll reports
- + Keep your finance team informed with payroll register, journal entries and reports including EFT, funds summary and third party payments
- + Multiple and convenient pay options including direct deposits

# COMPLIANCE IS CRITICAL. WE'VE GOT YOU COVERED

- + Stay on top of changes with automated legislative updates
- + Federal and provincial tax remittances as well as WCB premiums are done for you
- + ROEs are submitted directly to Service Canada on your behalf



# **PAYROLL**















We had phenomenal service right from the initial call, and the Payworks team continues to support us so wonderfully."

Susan Ball, Senior Manager, Human Resources Operations and Special Projects, Discount Car and Truck Rentals Ltd., North York, ON

#### YEAR END PROCESSING

#### Experience a different kind of year end

We offer a complete package that will guide you through the entire year-end process, from verifying all your employee data is correct to the final step of authorizing.

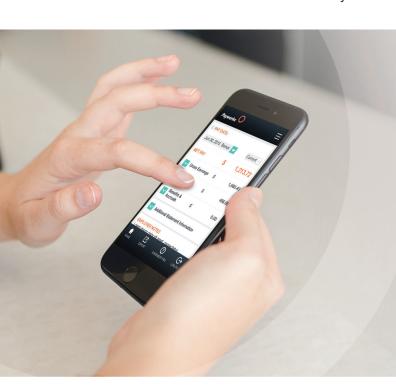
- + Interactive year-end checklist, personalized support from a client service representative and short, helpful videos that help you through every step
- + Paperless archive at no extra charge includes T4s and employer summaries
- + Simplified year-to-date adjustments with tax form previews
- + Tax form information electronically submitted to CRA/MRQ on your behalf

#### **WE KNOW YOU BY NAME**

#### Personalized support is only a phone call away

If you have complex questions relating to payroll legislation or simply want tips on how to use our products, we're here for you.

- + You'll be assigned a dedicated, CPA-trained service representative for unlimited, one-to-one service
- + Personalized onboarding with a knowledgeable implementation specialist
- + Payworks teams are located coast-to-coast to provide the best service possible



## **EMPOWER EMPLOYEES WITH SELF SERVICE**

- + Secure, 24/7 access on-the-go from any web-enabled device without the need for a separate app
- + Punch in and out from any location with ease
- + Clean design that supports both simple requests and complex multi-day time off requests
- + See accruals and have customized viewing access of pay statements, tax forms and contact information

