



The Marion Public Library is seeking a creative, energetic, service-oriented, and detail-oriented individual with excellent technology, communication, and interpersonal skills to fill a permanent part-time (20 hrs/wk) librarian position.

Primary responsibilities for this position include but are not limited to: assisting patrons with reference questions & technology needs, answering the phone, checking library materials in & out, shelving & organizing library materials, and planning & carrying out library/outreach events.

This position requires strong computer skills & high-quality customer service expertise. The ideal candidate will be highly organized, responsible, flexible, dependable, and team-oriented while being respectful and courteous to all patrons. Experience working in libraries is a plus but not a necessity. Hours will vary but are primarily afternoon & early evening hours.

Resumes will be reviewed as received; the position is open until filled. Please email or drop off letter of interest and resume with references at:

Marion Public Library
120 N. Main St., PO Box 267
Marion, WI 54950
Attn.: Le Ann Hopp, Director
lhopp@marionpubliclibrary.info