

# **COLLIE CLUB OF AMERICA**

## **OFFICIAL SHOW RULES**

**EFFECTIVE FOR ALL NATIONAL SPECIALTY BIDS  
STARTING WITH THE YEAR 2021**

*These rules were approved by the board on November 7, 2019*

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## 1. INTRODUCTION

The Collie Club of America (CCA) will hold a National Specialty Show annually. National CCA Obedience, Rally Trials, Herding Trials and Tests, and Agility Trials shall be held in conjunction with the National Specialty. These events will be presented in accordance with AKC Rules and Regulations and the CCA National Show Rules as stated herein.

The CCA is the sponsor of the National Specialty and is responsible for all obligations in its presentation.

"Host" throughout this publication shall refer to Host Club(s) and/or Host Group(s). The Host is responsible for its presentation as defined in Section 7, Obligations.

A. The method to amend these Show Rules is:

- 1) Submit proposed amendment to Chair of the National Show Rules (NSR) Committee, in writing, with reference to page and paragraph. Chair will present to full NSR Committee. If the proposed change is rejected by the Committee, the presenter will be so notified.
- 2) If the Committee approved the proposal, it will be presented to the CCA Secretary.
- 3) The Secretary presents the proposal to the Board of Directors for approval.
- 4) If the proposal is approved by the National Show Rules Committee and the Board of Directors, the amendment will be incorporated into the official Show Rules. The presenters will be notified and the new changes will effectively apply for the next host bid.
- 5) Any revisions to the Show Rules made after a bid is accepted may be adopted by the Host club.

## 2. NATIONAL SHOW RULES COMMITTEE

The Chair of the National Show Rules Committee (NSR) shall be appointed by the President every election year. The Chair will then appoint the Committee for approval by the Board of Directors. The Chair must be a member of the previous Committee, having served for a minimum of one (1) year. The appointments will coincide with the Presidential term.

Composition of the Committee shall be the Chair and his or her selected Committee members, one of whom should have experience with the performance events.

The immediate past Host Show Chair shall be designated in an advisory capacity for a one (1) year term, but will not be eligible to vote.

The NSR Chair will appoint a member of the NSR Committee as the CCA Liaison to the National Specialty Show Chair.

A. General Duties

- 1) Creates and updates the Show Rules as necessary.

- 2) The NSR Committee shall supply the CCA Secretary with a list of Conformation Judges who are eligible (see Section 8, Judges Controls) to judge the specific National Specialty. NSR Chair, or appointed delegate from the NSR Committee, will be responsible for keeping a current record of the date when a Collie Judge becomes eligible to be nominated to judge the National.
  - i. This eligibility list will be supplied to the Election Committee by the CCA Secretary after it is properly verified by the Membership Chair of the CCA.
- 3) The NSR Committee will be responsible for the Rules and interpret any questionable areas and will work with the Host and National Show Committee to ascertain complete compliance with the Show Rules.

### 3. NATIONAL SHOW COMMITTEE

The Chair of the National Show Committee shall be appointed by the President every election year. The Chair will then appoint the Committee for approval by the Board of Directors. The Chair must be a member of the previous Committee, having served for a minimum of one (1) year. The appointments will coincide with the Presidential term.

Once the Chair is confirmed by the Board of Directors, they serve at the pleasure of the President and the Board of Directors. The Chair shall serve as an ad hoc member of the NSR Committee working with the Committee on any changes needed regarding the Show Rules.

#### A. General Duties:

- 1) Advises the President who will then advise the Board of Directors on all matters concerning the CCA National Specialty Show & Trials.
- 2) Reviews, clarifies, and determines completeness of bids received.
- 3) Informs and makes recommendations to the President, Board of Directors, and the Host club/group as necessary.

#### B. Advise and assist Hosts and Host Show Committee as needed in the following areas:

- 1) Preparation and submission of bids.
- 2) Review of all contracts before signing.
- 3) Assist in negotiating prices for room rates, facilities, cost, banquets, etc.
- 4) Assist in budget preparation.
- 5) Assist in planning for most efficient usage of available space, equipment, personnel, etc.
- 6) Assist in developing a time effective judging schedule.
- 7) Maintain necessary records of activities.
- 8) Assist in meeting deadlines of Show Rules and AKC regulations.

- 9) Perform any other tasks related to the CCA National Specialty Show & Trials as directed by the President.

## 4. GENERAL POLICIES

- A. At discretion of the Host group, the CCA National Specialty Show & Trials will be a three (3) or four (4) day show for Conformation, and a one (1) day for Junior Showmanship, and a one (1) or two (2) day show for Obedience/Rally, CCA Herding Trials/Test and Agility Trials. The show will be held once in each calendar year, during the time period of March 15 to April 30. If the Host Club desires to hold a Specialty show it will be held following the National Specialty.
  - 1) The Host Show Committee may designate the National Specialty in memory of a significant, dedicated CCA member and will not require Board approval.
- B. Obedience Trials and Rally classes are to be held during the week, preferably on Wednesday and Thursday. In order to award the Most Versatile Collie award, Herding and Agility events must be held prior to the Conformation judging, Herding preferably on Saturday and Sunday, and Agility preferably on Monday and Tuesday.
- C. Junior Showmanship classes shall be offered at each National Specialty and shall include the regular classes as set forth by the AKC.
- D. A CCA Invitational presentation may be held if so desired by the Host, and must be so stated in the bid.
- E. The CCA National Specialty Show & Trials shall be approved by the AKC and the AKC rules and regulations will apply. As this is the National Specialty, all profits and losses shall remain with the CCA. However, if the Host is an AKC recognized club or association of AKC recognized clubs, the Host shall receive twenty five percent (25%) of all profits in recognition of their hard work and devotion to the breed. The Host Treasurer, no later than six (6) months following the show will forward all accounts and surplus funds to the CCA Treasurer. There will be a five percent (5%) penalty to the Host club's share for every month over the expected due date.

## 5. HOST SELECTION

- A. The location of the Show shall be determined by a vote of the Board of Directors from the bids submitted.
- B. For the purpose of rotation of the CCA National Specialty Show & Trials, the United States is divided into six (6) zones, identified numerically, by the Board of Directors. Each zone, in numerical sequence, shall have an opportunity to be host to the National Specialty once in six (6) years.
- C. Invitation timeline
  - 1) In the May CCA Newsletter, almost four (4) years prior to the date, the CCA Secretary shall announce the designated zone that is to be the host zone and invitations to host

the National Specialty are solicited from local clubs within the zone. The next zone in sequence should also be notified as backup in case of one zone passing. All zones in sequence of bid order should be listed on the CCA website and be sent out to the entire membership via CCA Newsletter.

- 2) The CCA Secretary shall send notice of soliciting bids to each local club and District Director within the designated zone no later than May 31<sup>st</sup>.
  - i. The CCA Secretary shall also notify the entire membership electronically in a mass email notification and/or through membership publication so that all members are aware of which zone is in line to submit a bid along with the next zone. This allows all zones adequate notice should any group or club entertain the possibility to host and submit a qualifying bid for consideration.
- 3) Bids shall be received by the CCA Secretary no later than October 31<sup>st</sup>. They need to show that the National Show Committee and the CCA Treasurer have been involved in the preparation of the bid. Bids to be provided to the National Show Committee for review no later than October 1<sup>st</sup>.
- 4) Bids will be presented to the Board of Directors for review, discussion, and voting within 45 days. The decision of the Board of Directors shall be announced in the following Communiqué. The CCA Secretary shall notify all clubs having submitted bids of the results of the Board of Directors voting.
  - i. If the first zone passes, the next zone has two (2) weeks to submit a letter of intent (to submit a bid) and then 30 days from then to submit an actual bid.
- 5) If two (2) sequential zones are contacted and do not submit bids, it is strongly suggested that the CCA apply for its own show date and perform the host functions. The CCA will rely on its Officers, District Directors and individual CCA members for assistance. It is suggested that the first zone bypassed be used, with the second zone bypassed as an alternate. These provisions are subject to the Board of Directors approval.

#### D. Show site requirements

- 1) Nearness of site to a large airport (served by what major airlines)
- 2) Type of transportation for dogs and equipment is available/planned
- 3) Availability of rental vehicles—to include adequate supply of vehicles that can accommodate crates
- 4) Proximity to Host Hotel
- 5) How it meets Show Rules specifications to include ring requirements
- 6) Adequacy of grooming area(s)
- 7) **ADA** accessibility at show site

- 8) Adequacy of seating
- 9) Climate control
- 10) Applicable fire regulations
- 11) Available food services
- 12) Adequacy of vendor space
- 13) Adequacy of electrical hookups
- 14) RV parking with hookups
- 15) Proximity of Herding, Agility, Obedience and Rally venues
- 16) Cost of building
- 17) Availability of outdoor exercise area for dogs
- 18) Proximity/availability of emergency services such as a 24-hour veterinary emergency clinic and hospital
- 19) Number of square feet available
- 20) Schedule of charges for chair/bleachers, tables, security, utilities, set up fees, trash removal, etc.
  - a. Indoor security must be provided after show hours
- 21) Show site should have a sufficient sized meeting room or a meeting room within walking distance of the host hotel to hold required meetings

E. Show site recommendations

- 1) It is recommended that the show site have a minimum of 80,000 useable square feet. The cost of the site must accompany the bid.
- 2) The site should be able to handle an entry of up to 850 dogs.
- 3) Private exercise pens will be allowed in the grooming area. The Host Show Committee will establish guidelines which will be publicized in pre-show publicity and in the premium list. This may include limiting the number of pens allowed per individual exhibitor's space, dependent on the number of dogs, the size of the pens, etc.
- 4) There shall be enough space for required judging rings to be run simultaneously with all rings complying with the requirements set for by AKC.
- 5) Rings for Herding and Agility events must comply with AKC requirements. If suitable facilities are not available at the site of the Conformation and Obedience/Rally competitions, then the Herding and Agility events should be held (except in extreme circumstances) within 100-120 miles.
- 6) The show site(s) must have adequate restrooms and be **ADA** accessible.
- 7) There shall be sufficient food facilities at all sites to service all events each day.

8) An appropriate indoor dog washing and dishwashing facility should be made available.

F. Bids

- 1) The National Show Committee must review the bid before October 1, prior to submission to the Board of Directors.
- 2) Bids to serve as Host for the National Specialty must be complete when presented.
- 3) A brief biography of the proposed Host Show Chair and Co-Chair will accompany the bid.
- 4) Check for other major local activities in the area on the proposed date which may affect the availability of hotel space, etc.
- 5) The proposed show date does not have to be the local club's usual date. Written release of breed from any show giving club with conflicting dates, within a radius of 200 miles of the show site should be obtained after bid approval. AKC does approve a co-existence policy for other clubs offering Collies as well with mutual consent from both clubs. The CCA Secretary, or another club officer, will apply to AKC for the recommended show date if the bid is accepted. The window for the show date is the time period of March 15 to April 30.

G. Motel/hotel addresses and accommodations—availability of 200-250 rooms.

H. Facilities for meeting and/or banquet should be available within proximity of host hotel and/or walking distance of the show site.

I. The use of an AKC Licensed Superintendent is required.

J. The Host club/group will coordinate with the Quarter Century Collie Group and the Collie Health Foundation regarding availability of banquet/dinner facilities.

K. Information needed concerning the Host Hotel:

- 1) Cost of rooms and hotel policy for **comped** rooms
- 2) Banquet facilities
- 3) Adequacy of space for other functions, meetings, and seminars, including charge, if any, for use of these rooms based on room occupancy
- 4) Availability of transportation for exhibitors and dogs, to and from the airport, show site, etc.
- 5) Adequacy of dog exercise areas
- 6) Hotel rules concerning dogs in guest rooms
- 7) **ADA** accessibility

L. Information about other nearby hotels/motels which accept dogs

M. Additional AKC events such as 4-6 month Beginner Puppy (or any other new AKC approved event) may be offered at the discretion of the Host and should be included in the bid.



## 6. RESPONSIBILITIES

- A. The CCA shall have all fiscal responsibility for the CCA National Specialty Show & Trials.
- B. The Host Show Chair shall have authority over the entire event.
- C. Within six (6) months after approval, the Host Show Chair shall nominate all Committee Chairs, **who must be CCA members**. Bios are to be submitted with all nominations. Subject to individual acceptance, the Host Show Committee should include all District Directors residing within the zone. Appointments will include:
  - i. Obedience Chair
  - ii. Rally Chair, may be the same as Obedience Chair
  - iii. Herding Chair
  - iv. Agility Chair
  - v. Facilities Chair
  - vi. Treasurer, who must be bonded and approved by the CCA Treasurer
  - vii. Trophy Chair
  - viii. Chief Ring Steward
  - ix. CCA National Invitational Chair (if held in conjunction)
  - x. Judges Hospitality Chair
  - xi. Merchandise Chair

APPOINTMENTS ARE SUBJECT TO BOARD OF DIRECTORS APPROVAL.

## 7. OBLIGATIONS

- A. Collie Club of America (CCA)
  - 1) The CCA Secretary shall notify the local club/group that has been selected to host the National Specialty and also notify the other clubs or groups who submitted bids.
  - 2) The NSR Committee shall provide a list of Judges who are eligible (see Section 8, Judges Controls) to judge Conformation at this particular National Specialty. This same list shall also be included in the **CCA** Newsletter for reference when nominating and voting for the Judges of the National Specialty Show. The NSR Chair, or appointed delegate from the NSR Committee, will be responsible for keeping a current record of the date when a Collie Judge becomes eligible to be nominated to judge the National.
  - 3) The CCA NSR will be responsible for the Rules and interpret any questionable areas and will work with the Host and National Show Committee to ascertain complete compliance with the Show Rules.

- 4) The CCA Secretary, or another club officer, shall submit an application to the AKC for permission to hold the National Specialty Show on the specified date and shall make all arrangements with the AKC, to include payment of the Show permission fees.
  - i. The CCA Secretary, or other club officer, will require for submission to the AKC, along with the date request, the Disaster and Emergency Plan Form for the event (required by AKC) to accompany the material submitted to AKC. The CCA must develop and detail a Disaster and Emergency Plan for that event and must have the Plan on file for their event. See the AKC website for plan details.
- 5) In the case of having to replace one of the event Chairs (Herding, Obedience, Agility and Rally), the original Chair, in conjunction with the Host Show Committee should select a new Chair and contact the AKC. The Board of Directors does not have to vote on the new Chair.
- 6) The CCA, through its own and/or other publications, shall provide continuous publicity for the National Specialty Show as requested by the Host.
- 7) The CCA shall assist the Host Show Committee in publicizing the show by making its membership list available to the Host Show Committee and the Host Show Secretary/Superintendent.
- 8) The CCA shall provide the Host Treasurer, or Host Show Chair, upon request, with up to \$5,000.00 for up front expenses. The \$5,000.00 is to be handled as a loan (expense) and must be repaid to the CCA.
  - i. Funds shall be made available to the Host Show Chair/Treasurer no later than 10 months prior to the date of the National Specialty Show. Required funds prior to this date shall be arranged with approval from the CCA Treasurer. Additional funds required before this date may also come from city/business sponsorships, donations, trophy sponsorships and/or fund raisers.
  - ii. When the established account is drawn down to \$2,500.00 by justifiable expenses, the CCA shall replenish that amount which is supported by receipts, up to the original \$5,000.00.
  - iii. The amounts to replenish shall be added to the original loan.
- 9) All profits/losses from the Show will be handled in accordance with Section 4, General Policies, paragraph E.

#### B. Host

- 1) In consultation with the National Show Committee, make all arrangements for the presentation of the National Specialty Show: the show site, motel/hotel, banquet facilities, meeting rooms, additional facilities for Herding and Agility events, etc.
  - i. Prior to signing any contracts, they need to be reviewed and approved by the National Show Committee and the CCA Treasurer.

- ii. Within two (2) weeks of signing, a copy of each contract shall be sent to the Treasurer, with copies to the President, Secretary, and National Show Committee.
- 2) Arrange for Show Headquarters with accommodations availability of 200-250 rooms. That number will depend on the area of the country and expected entry.
  - i. Negotiate with the hotel for a block rate for attendees.
  - ii. In conjunction with the National Show Committee, **prearrange** all details with the hotel regarding rooms, room deposits, and/or cancellations, dogs in rooms and inspections of rooms for damages, etc. (That information should be included in the premium list.)
  - iii. Arrange, at a reasonable charge to the CCA, for meeting rooms for the various official CCA Committees and seminars. These rooms should handle 20-100 people, classroom style. If suitable rooms are available at the show site, that will suffice.
- 3) At the discretion of the Host Show Committee, one (1) or two (2) Conformation rings may be used for judging.
  - i. For a **one-ring** show, the ring size shall be a minimum of 60 feet x 80 feet. For a two-ring show, the ring size shall be a minimum of 40 feet x 60 feet. The rings shall be arranged side by side so that they may be enlarged into one ring for intersex judging.
  - ii. Provide an adequate space for a holding or waiting ring for each Conformation ring.
  - iii. Obedience and Rally judging may be accomplished simultaneously with the Conformation judging.
- 4) In consultation with the Chief Ring Steward, arrange for a minimum of two (2) experienced stewards for each Conformation judging ring and additional volunteers at the armband table outside of the ring.
- 5) Provide ample space for equipment set up and for reserved grooming
  - i. Private exercise pens will be allowed in grooming area.
  - ii. The grooming area should be easily accessible for loading and unloading.
  - iii. The grooming area should be easily accessible to the show rings.
  - iv. The grooming area shall be well lit and should have electrical outlets available.
  - v. The grooming area must have an abundance of trash containers for all the exhibitors to keep their area clean. These containers **MUST** be emptied frequently.
  - vi. One (1) gallon of bottled water will be made available for each reserved grooming space. Wood shavings will be made available for purchase.

- vii. 24-hour emergency vet phone and directions are to be posted in multiple areas and provided in welcome packet and at all show related venues and hotels.
  - viii. A section shall be set aside for free grooming spaces as per AKC Rules and Regulations.
- 6) There should be seating, with good visibility.
- i. Provide an **ADA accessible area**.
  - ii. Up to half can be prepaid and reserved.
  - iii. Provide a block of seats adequate for Judges Education and Breed Education mentoring.
  - iv. Provide seats for that year's Judges, CCA Officers, and Past Presidents.
- 7) Acquire bids for official show photographer by supplying two (2) copies of Appendix G, Photography Requirements and Agreement. Contract for photographer should be sent immediately upon bid acceptance (see Section 17, Photography Requirements and Appendix G). Provide ample facilities for photographing all placements. It should be an easily accessible area with sufficient outlets for lighting, and it should have a pleasant background. If at all possible, a photographer should be secured for the Agility and Herding Trials.
- i. Performance chairs may choose a local experienced performance photographer to photograph their events.
  - ii. Performance photographers are not provided lodging nor given vendor space at the main show site.
- 8) Acquire bids for official video recording of the entire show by supplying two (2) copies of Appendix H, Video Requirements and Agreement. Contract for videographer should be sent immediately upon bid acceptance (see Section 18, Video Requirements and Appendix H). Arrange for adequate Video/DVD recording facilities such as risers and electrical outlets. These bids may need to be negotiated including the dedicated internet connection expense.
- 9) Prepare for distribution a schedule of all events for the show week. The schedule shall be distributed to CCA members in current publications and the CCA website at least ten (10) months prior to the event. This schedule will also be distributed in the welcome packet. Each year the host club will provide a table so that information about the following year's National can be distributed.
- 10) The Host's financial responsibilities shall include:
- i. The CCA Treasurer must be made an authorized **cosigner** to the Show Account. The Show Treasurer must setup online access to Show Account and must provide full log on IDs and passwords to the CCA Treasurer. The Show Treasurer must be bonded.

- ii. Maintain a complete and accurate record, supported by receipts, of all Show income and expenses.
  - a. Record all CCA advances as a loan to be repaid before the final accounting.
  - b. Forward monthly accounting of income and expenses, supported by receipts and copy of bank statement, to the CCA Treasurer.
- iii. Immediately following the show, the amount in excess of \$5,000.00 in the Show Account shall be forwarded to the CCA Treasurer.
- iv. Close accounts and forward report of profit/loss and all of the surplus funds to the CCA Treasurer no later than nine (9) months following the show. Within 60 days of receiving the surplus funds, after paying any outstanding show bills, the CCA Treasurer will return 25% of the balance remaining to the host.

11) Arrange for a Show Superintendent for Conformation/Obedience/Rally show.

- i. Arrange for Superintendent to complete appropriate forms and submit to the AKC through the CCA Secretary for approval.
- ii. The Superintendent will assure that all duties are performed on schedule and in accordance with AKC rules.
- iii. Premium lists should be electronically emailed to help save on costs.
- iv. Premium lists sent to Canada will be mailed first class.
- v. All confirmations of entries will be mailed first class.
- vi. Superintendent will supply all cash awards from entry receipts.
- vii. “Only the official show photographer may take win pictures” should be placed in the premium list.

12) Herding and Agility Chairs will arrange for Herding and Agility Trial Secretaries.

- i. Premium lists should be posted on the CCA website and on the Secretary’s own website if they have one. Links to the premium list should be posted on social media and CCA’s social media site.
- ii. Printed premium lists may be mailed upon request.

13) Maintain show and grooming areas. Use of disinfectants (Parvocidal) as well as absorbent materials will be made available. Place trash containers and poop scoopers strategically indoors and outdoors throughout the show area so that they are readily available when needed.

- i. Provide a cleanup crew to function continuously during the show to keep all areas clean, including emergency cleanup in the rings as quickly as possible.

- 14) Assisted by the Judges Hospitality Chair, make all necessary arrangements for the Judges, to include:
  - i. Provide all ground transportation for Judges, to and from airport, show site, club functions, meals, etc. during their contracted stay.
  - ii. Make all necessary hotel accommodations.
  - iii. Arrange for the Judges' gifts. All show extracurricular activities shall be arranged in conjunction with the wishes of the Judges.
- 15) Publicize extensively
  - i. Provide information to the Bulletin editors and the CCA National webmaster. A page should be created on social media and the CCA Newsletter may be used.
- 16) Provide written reports from each Committee Chair to be presented to the next Host Show Chair and the National Show Committee within 60 days of the end of the show.
- 17) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the Host Show Chair, in conjunction with the National Show Committee and CCA Club Officers, shall determine what, if any, refunds shall be given.

## 8. JUDGES' CONTROLS

- A. Conformation Judges for the CCA Specialty shall be approved, authorized Judges in good standing with the AKC. They shall have continuously paid dues and be members in good standing with the CCA for four (4) years prior to their nomination and maintain membership through their assignment.
  - 1) Judging the CCA National Specialty Show is considered an honor and no judging fees will be paid. See section 8.J. below for expenses eligible to be paid.
  - 2) A questionnaire confirming whether an eligible judge wishes to remain on the CCA eligible judge list to judge the National will go out with membership dues. For those who wish to remain eligible, there will also be a standardized bio with questions to be answered, also in the membership dues renewal envelope. Please see Appendix I for these forms. The bios, with the answered questions, will appear on the CCA website.
- B. Three Judges shall be selected to judge the Conformation classes.
- C. At the time of nomination, Conformation Judges will have been published as approved on the AKC Judges directory website for 5 years. For example, Judges eligible to judge in 2019 will have to have been approved as a regular status Judge in the year 2014.
- D. No Conformation Judge shall be eligible to judge the regular classes (dogs, bitches, or intersex) of the CCA Specialty Show until the sixth (6<sup>th</sup>) specialty following his/her previous National Specialty assignment. For example, the Judges of the 2019 Specialty will NOT be eligible again for judging the National Specialty until the 2025 show.

- E. Judges selected to judge the Conformation classes shall not judge Collies, except for Group or BIS, for one (1) year preceding the show. The elected Judges may not exhibit dogs owned or co-owned in conformation for a period of six (6) months prior to their National Specialty assignment. They also should not attend any Collie Specialties and refrain from making comments specific to Collie photos or wins on social media during those six (6) months.
- F. The Obedience/Rally Judges shall be qualified Judges in good standing with the AKC and shall be approved by the AKC for all Obedience/Rally classes that will be offered for competition at the Specialty. They need not be members of the CCA. They will be selected and assigned by the Host Show Chair and the Obedience/Rally Chair.
- 1) Obedience/Rally Judges should be from within a 200-mile radius of the show if possible.
  - 2) Obedience/Rally Judges who are not CCA members may require a fee for the services.
  - 3) The Obedience/Rally Judges may not officiate in two (2) consecutive years at the National Specialty, but will be eligible to officiate again after a lapse of one year.
- G. One (1) Judge shall be selected for Junior Showmanship judging by the Host Show Committee.
- 1) The Junior Showmanship Judge shall be an approved Judge in good standing with the AKC and listed as a Junior Showmanship Judge. They may be one of the Conformation or Obedience Judges, and must be a member of the CCA.
  - 2) Judging the National Specialty Show is considered an honor and no judging fees will be paid. Please reference Junior Showmanship contract (see Appendix C, Junior Showmanship Judge's Contract) for expenses eligible to be paid.
  - 3) The Junior Showmanship Judge shall be approved with regular status from the AKC for three (3) years at the time of selection.
  - 4) As per AKC: Excepting those who are approved to Judge **Junior Showmanship Only**, the Junior Showmanship Judge may not handle or exhibit in any Conformation event at the National Specialty.
  - 5) **Junior Showmanship Only** Judges who plan to exhibit or handle dogs at this show, or if dogs owned by them are to be entered, the Judge may not attend pre-show social functions with other Judges for that show or attend the Judges' luncheon the day of the show.
  - 6) No Junior Showmanship Judge shall be eligible to judge Juniors at the CCA Specialty Show until the fifth (5<sup>th</sup>) specialty following his/her previous National Specialty assignment.
- H. The Herding Tester/Judge(s) shall be qualified Judges in good standing with the AKC and shall be selected by the Herding Chair in consultation with the Host Show Chair. They need not be CCA members. Herding Tester/Judge(s) who are not CCA members will be paid at the going rate for the area. A Tester and/or Judge may not officiate in two (2)

consecutive years at the National Specialty, but will be eligible to officiate again after a lapse of one year.

- I. The Agility Judge(s) shall be qualified Judges in good standing with the AKC and shall be selected by the Agility Chair in consultation with the Host Show Chair. They need not be CCA members. Agility Judges will be paid at the going rate for the area. An Agility Judge may not officiate in two (2) consecutive years at the National Specialty, but will be eligible to officiate again after a lapse of one year.
- J. The Host Judges Hospitality Chair shall assist all Judges with travel arrangements and reach agreement on expenses, which shall include and be limited to the following:
  - 1) Roundtrip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel, or **mileage** and tolls by personal vehicle to the host hotel. The lowest airfare should be purchased well in advance with help from the Judges Hospitality Chair, if necessary.
  - 2) Room expenses only for the Conformation Judge and spouse/guest for duration of the show plus one (1) night.
    - i. Meals and non-alcoholic beverages while a guest of the CCA for Conformation Judges and spouse/guest.
  - 3) Room expenses only for the Obedience, Herding, Agility, and Junior Showmanship Judges plus one (1) night for the duration of the assignment date(s).
    - i. Meals and non-alcoholic beverages while a guest of the CCA for Obedience, Herding, Agility, and Junior Showmanship Judges.
  - 4) Additional expense, not to exceed a sum to be determined by the Host Show Committee for supportable and justifiable additional expense. Receipts required for reimbursement.
  - 5) Reimbursement for pet sitters or boarding kennel fees will not be covered.
- K. Judging expenses are considered a part of the show cost and shall be paid from the incoming profits of the Specialty.
- L. Show cancellation: If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancellation notice being conveyed to them. This reimbursement will be only for expenses that cannot be canceled or refunded.
- M. Judge cancellation: If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

## 9. **JUDGES' NOMINATIONS AND SELECTION**



- A. The NSR Committee shall supply the CCA Secretary with a list of Conformation Judges who are eligible (see Section 8, Judges Controls) to judge the specific National Specialty.
- 1) This eligibility list will be supplied to the Election Committee by the CCA Secretary after it is properly verified by the Membership Chair of the CCA.
- B. The conformation Judges for the National Specialty Show shall be elected as follows:
- 1) The initial ballot containing the list of eligible Judges, supplied by NSR Committee, will be mailed out with the CCA dues notice.
  - 2) The completed ballots will be returned by mail to the Election Committee by December 15.
  - 3) The Election Committee shall meet within seven (7) days after the votes are due. The Election Committee Chair shall certify the tally of votes for the respective candidates to the CCA President and CCA Secretary within one week after completion of the count. Only ballots received on or prior to the closing date of the election shall be eligible to be counted.
    - i. The top 12 names, or if a tie then 13 names, will be submitted as the respective candidates by the Election Committee.
  - 4) The CCA Secretary will contact these Judges by telephone to confirm their willingness to be on the final ballot. Their acceptance in writing must be received via email within 7 days of contact.
  - 5) Once the CCA Secretary has received confirmation from the respective candidates, the list will be sent to the Proxy Company so they can prepare the ballot. The Proxy Company will mail the final ballot to the membership in accordance with Article III, section 4 of the CCA By Laws.
  - 6) The Proxy Company will tabulate the ballots and provide the CCA with the names of the top three (3) judges to be announced after the awards presentation.
  - 7) The Judge's assignments will be conveyed to the Host Show Chair and announced within two (2) days by CCA Newsletter after acceptance of their assignments has been determined and verified by telephone and by written email notice.
  - 8) The Judge's contracts will be mailed to the three (3) elected Judges and the two (2) alternate Judges.
- C. The Host Herding, Agility, Obedience, and Rally Chairs, in conjunction with the Host Show Committee, shall select the Judges for the respective events. More than one Herding and/or Agility Judge may be hired if the expected number of entries or the stated limits, if any, would warrant more Judges. Two Judges shall be hired for Obedience and Rally.
- D. The Host Show Committee may select the Junior Showmanship Judge from among the elected Conformation or Obedience/Rally Judges, if possible. If not, a regular status, licensed Junior Showmanship Judge, preferably from the local area, may be chosen. There should be no restrictions on judging assignments except as noted per AKC rules.

- E. The Host Show Chair shall notify the selected Junior Showmanship, Obedience, Rally, Agility, and Herding Testers/Judges by telephone following their selection to be followed with written confirmation within ten (10) days with two (2) copies of the appropriate Judge's Agreement: Appendix C (Junior Showmanship Judge's Agreement), Appendix D (Obedience/Rally Judge's Agreement), Appendix E (Herding Tester/ Judge's Agreement), and Appendix F (Agility Judge's Agreement). One (1) copy will be signed by the Judge and returned to the Host Show Chair in an enclosed, stamped, addressed envelope.

## 10. JUDGES' ASSIGNMENTS

- A. Three (3) Judges shall be selected for Conformation judging. The assignments shall be broken down into three (3) divisions as follows:
- 1) Intersex competition, including Best of Variety (both Rough and Smooth), Brace, Best of Breed, Best Puppy, Best Bred-By-Exhibitor, Best American Bred, and any overflow requirements.
  - 2) All Regular and Non-Regular Bitch classes, in both varieties, including Brood Bitch, Best Puppy Bitch, Veteran classes, and Herding Titled classes.
  - 3) All Regular and Non-Regular Dog classes, in both Varieties, including Stud Dog, Best Puppy Dog, Veteran classes, and Herding Titled classes.
- B. The CCA Secretary shall contact the Judges, in the following order to determine their willingness to accept the arrangements as specified and ascertain their assignment choice.
- 1) The Judge receiving the highest number of votes in the final balloting of the membership shall have their choice of the three (3) above specified assignments.
  - 2) The Judge receiving the second (2<sup>nd</sup>) highest number of votes in the final balloting of the membership shall have his/her choice of the remaining two (2) assignments.
  - 3) The Judge receiving the third (3<sup>rd</sup>) highest number of votes in the final balloting of the membership shall Judge the remaining assignment.
  - 4) The Judges receiving the fourth (4<sup>th</sup>) and fifth (5<sup>th</sup>) highest number of votes in the final balloting of the membership shall serve as alternate Judges.
    - i. These alternate Judges shall not be bound by any restrictions on judging assignments, except they may not accept any Collie assignments 30 days prior and within 200 miles of the show as per AKC rules.
    - ii. These alternate Judges shall be exempt from the sixth (6<sup>th</sup>) Specialty rule (see Section 8, paragraph D). If the alternate Judge replaces one of the regular Judges, or Judges over 100 Collies at this Specialty, the sixth (6<sup>th</sup>) Specialty rule will apply for subsequent National Specialties.
    - iii. These alternate Judges will keep the dates of that National Specialty open in the event they are needed to fill in for one of the top three (3) Judges.

- iv. If alternate Judge #4 or #5 is subsequently elected to Judge a future CCA, they will be released from his/her alternate Judge status and the next alternate Judge will move up in position.
  - 5) If, for any reason, Judges #4 and #5 in ballot sequence are not available to adjudicate, the Judge next in line from the final ballot receiving at least 10% of the total votes received shall be contacted. If this person agrees to Judge, they will be sent a copy of Appendix A, Conformation Judge's Agreement, by the Host Show Chair via certified mail with return receipt requested.
    - i. Should the next in line after Judges #4 and #5 not receive at least 10% of the vote, the Host Show Chair shall consult with the NSC Chair to determine if the absent judging assignment could be shared by the remaining two (2) Judges.
    - ii. In the above case (10.B.5.i.), or in the case that a Judge becomes unable to adjudicate during his/her assignment, the National Specialty would not require three (3) Judges.
    - iii. The replacement is at the **exclusive** discretion of the Host Show Chair in accordance with AKC Rules and Regulations.
  - 6) The three selected Judges are to be notified with a copy of Appendix A, Conformation Judge's Agreement, by the CCA Secretary via certified mail with return receipt requested.
  - 7) The Alternate Judges are to be notified with a copy of Appendix B, Alternate Judge's Agreement by the CCA Secretary via certified mail with return receipt requested.
  - 8) The Judges who have received 10% of the vote in ballot sequence after Judges #4 and #5 shall be notified by a letter that they may be invited to Judge in the event of unforeseen circumstances. They will not be bound by any judging restrictions other than those determined by AKC.
  - 9) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the three scheduled conformation Judges will have the option of judging the next scheduled National, whose judges have not been determined.
- C. One (1) Judge shall be selected for Junior Showmanship judging by the Host Show Committee. A fully licensed Junior Showmanship Judge should be considered from the Conformation panel first. However, the Host Show Committee may select another fully licensed Junior Showmanship Judge who also must be a CCA member. This Judge shall not be bound by any restrictions on judging assignments except as per AKC rules. The Judge should be notified with two (2) copies of Appendix C, Junior Showmanship Judge's Agreement (modified to cover the days of judging), by the Host Show Chair via certified mail, return receipt requested.
  - 1) The **Junior Showmanship Only** Judge may handle and/or enter any exhibit in any event at the Specialty if they are selected as the Junior Showmanship Judge and are not judging any other part of the show, as per AKC rules.

- 2) **Junior Showmanship Only** Judges who plan to exhibit or handle dogs at this show, or if dogs owned by them are to be entered, the Judge may not attend pre-show social functions with other Judges for that show, or attend the Judges' luncheon the day that they plan to exhibit.
  - 3) If a Junior co-owns a dog with a Judge, the dog may be entered in Junior Showmanship only, at an event where the co-owning Judge is judging Conformation classes other than Junior Showmanship.
- D. Judges shall be selected for Obedience and Rally judging by the Host Obedience/Rally Chair in consultation with the Host Show Committee. Host will notify and verify acceptance with a copy of Appendix D, Obedience/Rally Judge's Agreement sent by the Host Show Chair via certified mail, return receipt requested.
  - E. Herding Trial Tester/Judges shall be selected by the Host Herding Trial/Test Chair in consultation with the Host Show Committee. Host will notify and verify acceptance with a copy of Appendix E, Herding Tester/Judge's Agreement, sent by the Host Show Chair via certified mail, return receipt requested.
  - F. Agility Trial Judge(s) shall be selected by the Host Agility Chair in consultation with the Host Show Committee. Host will notify and verify acceptance with a copy of Appendix F, Agility Judge's Agreement, sent by the Host Show Chair via certified mail, return receipt requested.

## 11. PERFORMANCE

- A. All Performance events shall be Collies only.
- B. It is important that the Performance events be held as close to the Conformation show site as possible. The best case would be that everything be held at the same site, but if not possible, (except in extreme circumstances) the Herding and Agility sites should be within a 100-120 mile drive of the Conformation site.
- C. Except for Obedience and Rally, which may be held on the same day, there shall be only one event (Agility or Herding or Obedience/Rally) per day.
- D. Conformation may run concurrently with Performance.
- E. The Versatility Awards and the Most Versatile Collie award will be presented in the Conformation ring on Saturday, at a time to be determined by the host club.
- F. The High In Trial awards from Herding, Agility and Obedience shall be presented in their respective rings at the conclusion of each trial. If the recipient is staying until the end of the CCA, then those awards will again be honored in the Conformation ring along with the Versatility and Most Versatile Collie presentation. All judging will cease during these presentations.
- G. Agility, Herding and Obedience/Rally Chairs are all required to give the results to the CCA website representative as quickly as possible.

### OBEDIENCE/RALLY

- A. Obedience and Rally Trials shall be held in conjunction with the National Specialty Show. Two days of trials are suggested.
- B. The Obedience and Rally Trials shall comply with current AKC Obedience/Rally regulations and shall be open to Collies only.
- C. It shall be the responsibility of the Host Show Committee to assure that Trials run smoothly, with adequate facilities and experienced ring stewards.
- D. The Host shall be responsible for and arrange for:
  - 1) The appointment of an Obedience Chair who has a background in Obedience trials to work hand-in-hand with other Committee members. The Obedience Chair may also Chair the Rally Trials or a separate Chair can be appointed.
  - 2) The appointment of at least three (3) ring stewards for each class, one of which will act as Secretary for the Judge.
  - 3) Providing rings that meet the minimum requirements as specified in the official AKC Obedience Regulations. An Obedience/Rally match may be held in the actual Obedience ring the day before Obedience/Rally are scheduled. An application must be made to AKC to hold the match.
  - 4) A warm up ring may be provided in the Obedience area. This ring needs to be mentioned in the contract with the Superintendent.
- E. The sequence of Obedience judging shall be determined by the AKC regulations. All Regular classes including Beginner Novice and Graduate Novice must be offered, and other alternative classes (Preferred Novice, Preferred Open and Preferred Utility) are recommended. Non-Regular classes such as Veterans, Team, and Brace may also be offered.
- F. In Rally, all required Regular classes must be offered as per AKC regulations.
- G. Obedience and Rally Judges may not officiate in two (2) consecutive years at the National Specialty but will be eligible to officiate again after a lapse of one year.

## **HERDING**

- A. Herding Tests and Trials shall be held in conjunction with the National Specialty. They are to be licensed by the American Kennel Club and shall be for Collies only.
- B. The Herding Trial will be run following the rules and requirements in the AKC Herding Regulation Manual.
- C. It is suggested that, if possible, Herding Instinct Testing for Collies should be offered.
- D. It is required that the Herding Tests and Trials be held prior to Conformation judging (preferably the prior weekend) so that the Most Versatile Collie can be awarded.
- E. It is recommended that, if possible, the Herding trial be a two (2) day event with two (2) Judges.

- F. The Testers and/or Judge are to be selected by the Host Herding Chair in consultation with the Host Show Committee and from the list of AKC approved Testers and Judges.
- G. A Tester and/or Judge may not officiate in two (2) consecutive years at the National Specialty but will be eligible to officiate again after a lapse of one year.
- H. The Chair of the Herding events is the liaison between the Test/Trial Committee, the National Specialty Host Chair, the facilities organizations and the Herding Trial Secretary. The Chair must be a member of CCA in good standing. The Chair may appoint a Coordinator to arrange for the stock and facilities and share the liaison functions or other responsibilities depending on the circumstances, but the ultimate responsibility for the conduct of the event rests with the Chair.
- I. Rings for Herding and Agility events must comply with AKC requirements. If suitable facilities are not available at the site of the Conformation and Obedience/Rally competitions, then the Herding and Agility events should be held (except in extreme circumstances) within 100-120 miles.
- J. The Trial Secretary is responsible for preparing the premium list (separate from the Conformation/Obedience premium list), mailing or emailing the premium list to those who have requested it, linking it to the CCA website, receiving the entries, assigning the order, confirming the entries, preparing the judging schedule, preparing and printing the catalog, completing the Trial Secretary's report, and sending the official marked catalogs, Trial Report and recording fees to the AKC.

## **AGILITY**

- A. Agility Trials shall be held in conjunction with the National Specialty and are to be licensed by the AKC. They will be run following the rules and requirements in the AKC Regulations for Agility Trials.
- B. Agility Trials held in conjunction with a National Specialty are to be for Collies only.
- C. It is recommended that the Agility Trial be held on the same grounds as the Conformation show. However, if an appropriate venue is not available on the show grounds, then the Agility events should be held at the closest appropriate site preferably within 100-120 miles.
- D. For safety, CCA Agility trials will be run either on grass, dirt, or a special surface made for Agility. They are not to be run on mats over concrete!
- E. It is recommended, if possible, that the Agility Trial be a two (2) day, one or two ring event with one or two Judges.
- F. The Judges are to be selected by the Host Agility Chair in consultation with the Host Show Committee from the list of AKC approved Agility Judges. The Judge may not officiate in two (2) consecutive years at the National Specialty, but will be eligible to Judge again after a lapse of one year.
- G. The Host club and the Agility Trial Chairman will have complete responsibility for planning and conducting the event.

- H. The Agility Chair is the liaison between the Agility Trial Committee, the National Specialty Host Chair, the facilities organizations and the Agility Trials Secretary, and must be a CCA member in good standing.
- I. The ultimate responsibility for the conduct of the event rests with the Agility Chair.
  - 1) The Agility Chair must arrange for the use or rental of safe and adequate Agility equipment and ring enclosures.
  - 2) The Agility Chair must provide adequate ring stewards, gatekeepers, scorers, runners, course builders, etc for each ring. A request for volunteer workers may be published in the Agility premium list.
  - 3) The Agility Trial Secretary does not necessarily have to be a CCA member. If a volunteer for this position cannot be found, the Agility Trial Secretary shall be paid no more than the usual rates of the area. The Agility Chair will furnish rates found within the area.
- J. The Trial Secretary is responsible for preparing the premium list (separate from the Conformation/Obedience premium list), mailing or emailing the premium list to those who have requested it, linking it to the CCA website, receiving the entries, assigning the random running order, confirming the entries, preparing the judging schedule, preparing and printing the catalog, completing the Trial Secretary's report, and sending the official marked catalogs, Trial Report and recording fees to AKC.

## **12. JUNIOR SHOWMANSHIP**

- A. Junior Showmanship classes shall be offered at each National Specialty and shall include the Regular classes as set forth by the AKC. The award of Reserve Best Junior is optional at Specialty shows as per AKC.
- B. AKC Rules and Regulations relating to Junior Showmanship shall at all times take precedence.
- C. A standardized trophy and a rosette will be offered for 1<sup>st</sup> through 4<sup>th</sup> places in each class.
- D. A participation rosette will be provided to all other entrants who did not receive a placement.

## **13. COLLIE CLUB OF AMERICA NATIONAL INVITATIONAL**

- A. When presenting a bid to host the National Specialty, it will state whether the Host club will be offering a CCA National Invitational ("The Invitational").
- B. The Invitational is a financially independent entity of the National Specialty and requires funds generated from the Host to support presentation expenses.
- C. The Invitational will be held during an evening which does not conflict with the Quarter Century Banquet or the Collie Health Foundation Auction and Banquet. Traditionally, Wednesday evening is usually reserved for The Invitational presentation.

D. Host/Invitational Chair(s) duties:

- 1) The Host Show Chair will select an Invitational Chair whose contact information with name, address, e-mail, and phone number will be published with the National Specialty Show information.
- 2) The Invitational Chair will be responsible for coordinating and presenting The Invitational as a self-supporting event based upon the submitted budget.
- 3) The Invitational Chair will be responsible for soliciting fundraising to cover expenses.
- 4) The Invitational Chair will submit a budget for approval to the Host Show Chair, at least six (6) months prior to the show date.
- 5) The Invitational Chair will submit a complete financial report to the Host Show Chair and the Show Treasurer no later than four (4) weeks after the end of the show. This report will include all bills/receipts with expenses and income.
- 6) The Invitational Chair will be responsible to initiate contact with the appropriate statistical contact for obtaining the list of qualifying participants.
- 7) Awards and raffles should not be scheduled during The Invitational presentation. The extra time for these may interfere with the event being held in a timely manner.
- 8) Artistic license shall be given to The Invitational Chair so that The Invitational can reflect the spirit of the Host Show. The event is intended to honor, showcase and entertain.

E. Invitational Eligibility and Statistics

- 1) The Invitational standings are based on show records as published by the AKC official show records from the previous calendar year beginning January 1 and ending December 31.
- 2) For Collies who are ranked in the Top 10 Rough, Top 10 Smooth, Top 10 Juniors, and Top Performance Collies.
- 3) Statistics: Conformation rankings should refer to the present CCA approved system (currently Hawkins System). Junior Showmanship rankings should refer to the Canine Chronicle Juniors Ranking System. Top Performance should refer to the required titled system produced by the Working Collie Committee.
- 4) Performance Collies are required to earn an advanced title listed to be invited to attend the Invitational:
  - i. (Obedience: OTCH, UDX, OM, OGM, NOC. Agility: MACH, AGCH, NAC. Herding: HC. Rally: RACH. Tracking: CT, TDX, VST) (Note: this list can be reviewed periodically by the Working Collie Committee and may be adjusted as needed if AKC adds new titles.)
- 5) Invitations: An official invitation will be sent by mail. Eligible qualifiers are to be contacted as soon as possible via email or by phone to allow time to gather the required information for entry.



- 6) Entry Requirements: Information required for Invitational entry; entry fee, photo, Collie's registered name (Junior's name when applicable), sire, dam, breeder(s), owner(s), short summary of 100 words or less, music selection (60-90 sec).
- F. Income: Invitational entry fees, catalog sales, donated funds and/or funds raised to offset expenses.
- 1) Entry fee: Juniors entry fee will be free. All other entry fees shall be based upon expenses.
  - 2) Catalogs: An Invitational catalog will be prepared exclusively for The Invitational. Catalog sales are to be pre-sold/ordered with a limited number available for sale the same time and date as the National Show catalogs becomes available. All invitees will be listed in ranking order within the catalog, but only those submitting the paid participation entry fee with entry requirements are to be featured in the catalog. While the entry is free for Juniors, they must still enter/provide the required information to be published.
  - 3) Donated and or solicited funds must be acknowledged in The Invitational catalog.
- G. Expenses: Invitations, postage, rosettes, certificates, posters, catalogs, sound system/sound technician, lighting, and The Invitational reception.
- 1) An official Invitational invitation will be mailed to each Invitational qualifier.
  - 2) Rosettes: Each (paid entry fee) entrant (including Juniors submitting an entry) shall be awarded a rosette printed with "CCA Invitational," the date, location city and state, award, and the invited participant's name.
  - 3) Certificate: Each entrant is given a certificate signed by the CCA President.
  - 4) Poster: Posters of the submitted photo are displayed the evening of The Invitational during the reception and given to the entrant.
  - 5) Catalog: Each (paid entry fee) entrant (including Juniors submitting an entry) shall be given a free Invitational catalog.
  - 6) Sound: Each participant shall submit a music selection with their entry for the evening of the Invitational.
  - 7) Special lighting is optional.
  - 8) If a reception is desired, a budget for it must be approved by the Host Show Chair.
  - 9) The two Variety #1 winners of The Invitational event will receive a special invitational award to be determined by The Invitational Chair.
- H. Order of presentation: The order of presentation the evening of The Invitational shall begin with Performance Collies, followed by Juniors, and ending with Conformation Collies.
- 1) Participant ring time: Participants are each allowed 60-90 seconds for their ring presentation. All music selections are to be coordinated within this time frame so that the evening progresses without interruption.

- 2) Presentation will begin in reverse ranking order with the number one in each group being the last to be presented. (Note: Groups are then escorted around the ring by the #1.)
- 3) All invited qualifiers will be acknowledged during the presentation.

## 14. CONFORMATION CLASSES

- A. Judging should start no earlier than 8AM and should end no later than 6PM each day. All judging needs to be in accordance with current AKC rules.
- B. Classes will be judged in class order, i.e.: Puppies to Open, except when a change is needed to ensure that **Bred-By-Exhibitor** classes do not conflict with each other when more than one judging ring is required.
  - 1) Judging will cease in other rings during Winners Dog, Winners Bitch, and Best Puppy Rough and Smooth.
  - 2) Best Puppy Dog and Bitch will be chosen from 1<sup>st</sup> placements in the 6-9 and 9-12 month classes by the dog and bitch Judges immediately after judging Winners and Reserve in each sex and Variety. If Winners or Reserve is not a puppy, the 1<sup>st</sup> place puppies will remain in the ring to compete for Best Puppy of its sex and Variety. If the Collie awarded Winners or Reserve is from a Puppy class, it becomes Best Puppy for its sex and Variety and will return to the ring on Saturday after Best of Breed.
- C. An Award of Merit may be awarded, at Judge's discretion, for up to 10% of Specials **entered**, to other than Best of Variety, Best of Opposite Sex, Select Dog, Select Bitch, Best of Winners, Winners Dog and Winners Bitch.
- D. The following classes, involving multiple dog entries, are offered for both Varieties:
  - 1) *Brace*: A brace is defined as two (2) dogs of the same recognized Breed or Variety that are similar in appearance, performing in unison, and presented by a maximum of two (2) handlers. Both dogs competing in Brace competition must have at least one (1) common owner and both must be entered in another class.
  - 2) *Stud Dog*: A minimum of two (2) and a maximum of four (4) Get. It is not necessary that the Get be under the same ownership as that of the Stud Dog. The Get **must** be entered in one of the Regular classes or Best of Variety competition and each dog's armband must be worn. The Stud Dog and his Get shall be considered as one entry and requires one entry fee. The Stud Dog must be shown in the ring with the Get. The class will be judged on the merits of the Get. Stud Dogs must also be examined to determine if there is a condition that would require disqualification or excusal under AKC Rules. The Stud Dog is not required to be entered in any additional classes.
  - 3) *Brood Bitch*: Same as for the Stud Dog except substitute Brood Bitch for Stud Dog and Produce for Get.
  - 4) Any exhibitor handling Get in Stud Dog and Produce in Brood Bitch classes will wear that individual entry's assigned armband. **As** the Judge's decision in the Stud Dog or

Brood Bitch classes will be based on the merits of more than one dog or bitch, no one of the dogs or bitches making up the entry judged first in the class will be eligible to compete for Best of Variety by virtue of having won these classes.

- E. Non-Regular **Classes that result from Regular Class wins** will be held after Best of Breed and Best of Opposite Sex to Best of Breed in the following order:
- 1) *Best Puppy In Show and Best of Opposite Sex To Best Puppy In Show (Rough and Smooth)*: Winners of Best Puppy of each sex and Variety compete for Best Puppy in Show and Best of Opposite Sex to Best Puppy in Show after Best of Breed. If the Best of Winners comes from a Puppy Class, that exhibit is automatically Best Puppy for its Variety. The defeated sex/Variety puppy entry would not be in competition for Best Puppy in Show but could be awarded Best of Opposite Sex to Best Puppy in Show depending on the sex of the inter-variety Best Puppy. All four (4) Best Puppies should be available for judging on Saturday after Best of Breed.
  - 2) *Best **Bred-By-Exhibitor** and Best of Opposite Sex to Best **Bred-By-Exhibitor** (Rough and Smooth)*: Winners of **Bred-By-Exhibitor** classes will return to compete for Best **Bred-By-Exhibitor** and Best of Opposite Sex to Best **Bred-By-Exhibitor** after Best of Breed. If the Best of Winners comes from the **Bred-By-Exhibitor** class, that exhibit is automatically Best **Bred-By-Exhibitor** for its Variety. The defeated **Bred-By-Exhibitor** entry would not be in competition for **Bred-By-Exhibitor** but could be awarded Best of Opposite Sex to Best **Bred-By-Exhibitor** depending on the sex of the inter-variety winner. All four (4) Best **Bred-By-Exhibitor** class winners should be available for judging on Saturday after Best of Breed.
  - 3) *Best American Bred (Rough only)*: Winners of the Rough American Bred class, dogs and bitches compete for Best American Bred, after Best of Breed. If Best of Winners is from the American Bred class, that exhibit is automatically Best American Bred (Rough).
- F. Premium List Draft—CLASSIFICATION
- 1) Regular classes for Collies (Rough)
    - i. The following classes will be offered for both dogs and bitches
      - a. Puppy, 6 months & under 9 months, sable and white
      - b. Puppy, 6 months & under 9 months, any other allowed color
      - c. Puppy, 9 months & under 12 months, sable and white
      - d. Puppy, 9 months & under 12 months, any other allowed color
      - e. 12 months & under 18 months
      - f. **Bred-By-Exhibitor**
      - g. American Bred
      - h. Open, Blue Merle
      - i. Open, Sable and White

- j. Open, Tricolor
  - k. Open, White
  - l. Winners
  - m. No Novice classes offered
- 2) Regular classes for Collies (Smooth)
- i. The following classes will be offered for both dogs and bitches
    - a. Puppy, 6 months & under 9 months
    - b. Puppy, 9 months & under 12 months
    - c. 12 months & under 18 months
    - d. Bred-By-Exhibitor
    - e. American Bred
    - f. Open
    - g. Winners
    - h. No novice classes offered
- 3) The following Non-Regular classes are offered for both Varieties
- i. Classes involving single dog entries
    - a. Veteran Dog\* - a class for dogs 8 through 10 years
    - b. Veteran Dog\* - a class for dogs 11 years and up
    - c. Veteran Bitch\* - a class for bitches 8 years through 10 years
    - d. Veteran Bitch\* - a class for bitches 11 years and up

\*As per AKC rules, neutered dogs and spayed bitches will be allowed to compete in Veteran Classes.

    - e. Herding Titled Dogs
    - f. Herding Titled Bitches
  - ii. Classes involving multiple dog entries
    - a. Brace
    - b. Stud Dog
    - c. Brood Bitch
- 4) Best of Variety competition
- i. Per AKC rules, ALL entries for Best of Variety judging must be assembled and checked in at the scheduled judging time. The recommended procedure for this is to have ONE steward and the Judge

to stand at the ring entrance and check each dog's number. Each dog will then immediately proceed to the exit gate and exit the ring. If your dog is not present at the scheduled check in time, it will be marked absent. It will then be up to the judge whether to allow any dog marked absent to be admitted late, provided the last dog in the class has not been examined and judged.

- a. Dogs designated in the first group will reassemble in the ready ring immediately for the start of judging.
- ii. The Judge and the Chief Steward will review the entry the day before to decide IF the Judge wishes to divide the Specials into separate groups for judging. If so, **Groups will be divided into approximately equal numbers of dogs of 18-25, regardless of absentees.** Male Veterans, male Herding Titled, and male move-ups, will be included with the last group of male Specials. The same guidelines will apply to the bitches, but the group size of bitches need not be the same size as the males. (*i.e.* 75 males could be divided into either 3 groups of 25 or 4 groups of 20 – 80 bitches would have to be divided into 4 groups of 20) Dog and bitch groups do not have to match in size.
  - a. The Judge and the Chief Steward will agree the day before to determine the size of the designated groups, and said groups will be posted ringside no later than the close of judging the day before the specified Best of Variety judging. (*This will allow time to make any adjustments necessary to the judge's and steward's book before the start of judging and allow exhibitors time to make any handling adjustments.*)
- iii. Exhibitors with multiple entries wanting them in separate groups must notify the Superintendent when submitting their entries; otherwise they may have succeeding numbers. Due to the AKC rules, there is no guarantee that dogs will be in separate groups. It will be the **Judge's** decision whether to allow dogs to change from one designated group to another.
- iv. There will be competition for the following—VARIETIES COMBINED
  - a. Best of Breed
  - b. Best of Opposite Sex to Best of Breed
  - c. Best Puppy
  - d. Best Opposite Sex to Best Puppy
  - e. Best **Bred-By-Exhibitor**
  - f. Best Opposite Sex to Best **Bred-By-Exhibitor**

- g. Best American Bred (Rough variety only)

## 15. TROPHIES

- A. The arrangements for all Conformation, Obedience/Rally, Junior Showmanship, Herding, and Agility class trophies are the responsibility of the Host Show Committee.
- B. All trophies awarded must be paid by designated donation or from contributors to the general fund.
- C. Trophies will be distributed in conformation, in addition to the CCA Challenge and Perpetual Trophies, as follows:
- 1) Best of Breed
  - 2) Best of Opposite Sex to Best of Breed
  - 3) Rough and Smooth
    - i. Best of Variety
    - ii. Best of Opposite Sex to Best of Variety
    - iii. Best of Winners
    - iv. Winners Dog
    - v. Reserve Winners Dog
    - vi. Winners Bitch
    - vii. Reserve Winners Bitch
- D. Trophies must be awarded through the first four (4) placements in each regular conformation class of both varieties.
- E. Only one placement shall be made in the following non-regular classes.
- 1) Veterans class (Rough and Smooth): There will be only a 1<sup>st</sup> place rosette and trophy given. The remainder of the class will be honored by receiving a participation rosette. Note: a token of participation is given by the Collie Health Foundation.
- F. Per AKC Rules, the following non-regular classes shall have up to four (4) placements, depending on entry:
- 1) Brace (Rough and Smooth)
  - 2) Stud Dog (Rough and Smooth)
  - 3) Brood Bitch (Rough and Smooth)
  - 4) Herding Titled dog and bitch (Rough and Smooth)
  - 5) Junior Showmanship
- G. Trophies must be awarded for first through fourth place in each Obedience/Rally class.

- 1) Qualifying rosettes shall be awarded to each dog achieving a qualifying score.
  - 2) New Title rosettes.
- H. In the Agility competition, a trophy and rosette for the Highest Scoring Collie in the Agility Trial must be given. The Agility Chair and Host Show Committee will agree on a method for determining HIT and that method will be published in the premium list.
- 1) Trophies and rosettes must be given to the top four placements from the 16", 20", and 24" classes in all classes offered.
  - 2) Standard and Jumpers With Weaves must be offered. The Premier classes and the games classes may be offered if desired.
  - 3) Trophy and/or rosette may be awarded to the highest scoring Collie in the Jumpers With Weaves class.
  - 4) AKC requires that rosettes must be awarded to each dog who receives a qualifying score.
- I. In the Herding competition, a trophy and rosette for the Highest Scoring Collie and the Reserve High In Trial in the Herding Trial must be given.
- 1) Trophies and rosettes must be given to the top five (5) placements in each class.
  - 2) Trophy and/or rosette must be given for Herding High In Trial and Herding Reserve High In Trial.
- J. A trophy and rosette must be given to the Most Versatile Collie at the National.
- K. All future trophy awards must conform to CCA and AKC regulations.
- 1) No new perpetual trophies will be permitted (AKC rule since 1952).
  - 2) Challenge Trophies can be retired by being won three (3) times by the same person, not necessarily by the same dog, and are limited to Reserve Winners and above. There can only be one challenge trophy per award.
  - 3) Future CCA Challenge trophies may memorialize only a person, not a dog. However, special award trophies may be offered to the Host by anyone to memorialize a person or dog on a one-time win only.
- L. Any exception or deviation from the rules about perpetual and challenge trophies must be submitted to the National CCA Trophy Committee at least one year prior to the Specialty at which it is to be awarded and specifically approved by the Board of Directors. Before any new challenge trophy appears in the premium list, the trophy and case must be in the possession of the National Trophy Chair.
- 1) A written proposal must be submitted to the CCA Trophy Committee for all new challenge trophies at least one year prior to the show at which it is to be awarded.
  - 2) The written proposal must include photo or drawing of the trophy, approximate weight and dimensions, and bio of the person the trophy is to memorialize.
  - 3) The Board of Directors must approve all new challenge trophies.

- 4) All new challenge trophies and their specialized cases must be fully funded by fundraising and/or donations. The CCA is not responsible for the cost associated with any new trophy. (CCA will determine what company will be used for all new cases.)
- M. Any person winning and receiving a CCA perpetual or challenge trophy shall be required to:
- 1) Sign an agreement, at ringside, that they will assume full responsibility for the trophy's safekeeping and return to the next National Specialty.
  - 2) Return it personally, or by a certified, insured, trackable Service prepaid to the Host Trophy Chair prior to the next National Specialty Show.
  - 3) Be fully responsible for engraving the record of their win.
  - 4) Should a winner elect not to accept the trophy, they will sign a waiver to such refusal and will be billed for their dog's name being engraved on the trophy.
- N. The Host Show Committee shall designate a maximum of a half page in the show catalog for describing the Elisabeth Browning Memorial Bowl (former Banner Blue) recipient to be presented at the annual meeting held at the National Specialty
- O. It is the responsibility of the Host Trophy Chair to secure a list of current perpetual and challenge CCA trophies from the National Trophy Chair.
- P. It shall be the responsibility of the National Trophy Chair to maintain records and control of the National trophies. The National Trophy Chair will furnish to the Host Trophy Chair a list of National trophies for the premium list and catalog. The National Trophy Chair will receive a catalog to monitor proper award of trophies.
- 1) In the event any of the National trophies are not accepted, they shall be put into the custody of the following year's Host Show Chair/Trophy Chair, who shall arrange for engraving and bill the winner. The ultimate responsibility lies with the National Trophy Chair.
  - 2) The National Trophy Chair shall alert the holders at least two (2) months prior to return the trophies to the next National Specialty Show and determine the best method of returning them safely.
- Q. It is the responsibility of the National Trophy Chair to check in all National trophies and ensure their safety at all times until their legal release to that year's winner(s) or to the following year's Show Chair/Trophy Chair.
- 1) National trophies shall be displayed in a prominent place at ringside.
    - i. The Host Trophy Chair, or designee, shall be at the trophy table at all times during show hours. The trophies should be on display 30 minutes before the start of judging and secured in a locked facility at the end of each day's judging.
- R. The CCA offers \$750.00 for the puppy classes to be distributed as follows:
- 1) \$50.00 to each first (1<sup>st</sup>) place winner (Rough and Smooth)



- 2) \$100.00 shall be set aside for Best Puppy in Show from the puppy classes
- 3) \$50.00 shall be set aside for Best of Opposite Sex Puppy in Show from the puppy classes

(cash awards are funded by the superintendent through entry fees)

S. The CCA offers \$350.00 for the **Bred-By-Exhibitor** classes to be distributed as follows:

- 1) \$50.00 to each first (1<sup>st</sup>) place winner (Rough and Smooth)
- 2) \$100.00 to Best **Bred-By-Exhibitor**
- 3) \$50.00 to Best of Opposite Sex to Best **Bred-By-Exhibitor**

(cash awards are funded by the superintendent through entry fees)

T. The CCA offers three CCA loving cups to be awarded to the following winners:

- 1) Rough Best of Winners
- 2) Smooth Best of Winners
- 3) Most Versatile Collie

U. The Perpetual Trophies

- 1) The Morgan Trophy: 10” sterling silver loving cup with a wooden base offered for Best of Variety Rough
- 2) The Hunter Memorial Trophy: 18” sterling silver vase with wooden base offered for Best American Bred Rough
- 3) The Shotwell Trophy: 11” sterling silver fruit dish with wooden base, offered for the Best Brace, Rough

V. A full list of challenge and perpetual trophies will be listed in the catalog.

W. The National Trophy Chair shall be the custodian of the official CCA banner and shall make it available to the Host for proper display for the duration of the show. It shall be returned to the National Trophy Chair immediately following the conclusion of the show.

## 16. ROSETTE AWARDS

A. Premium list rosette prizes:

- 1) All awarded rosette prizes and classifications are to be listed in the premium list with the official AKC awarded rosette color(s).

B. All Conformation, Obedience/Rally, Junior Showmanship, Herding, and Agility rosettes are the responsibility of the Host and Performance Chairs.

C. Rosettes:

- 1) First through fourth in all regular classes
- 2) First through fourth in the following non-regular classes

- i. Herding Titled
  - ii. Stud Dog
  - iii. Brood Bitch
  - iv. Brace
  - v. Junior Showmanship
- 3) First only:
  - i. Veteran classes
- 4) Participation rosettes are awarded to class non-placement as follows:
  - i. Veterans
  - ii. Junior Showmanship
- 5) Upper placement rosettes (Rough and Smooth)
  - i. Best of Variety
  - ii. Best of Opposite Sex to Best of Variety
  - iii. Best of Winners
  - iv. Select Dog
  - v. Select Bitch
  - vi. Awards of Merit
  - vii. Winners Dog
  - viii. Reserve Winners Dog
  - ix. Winners Bitch
  - x. Reserve Winners Bitch
- 6) Inter-variety rosettes
  - i. Best of Breed
  - ii. Best of Opposite Sex to Best of Breed
  - iii. Best American Bred (Rough only)
  - iv. Best Puppy in Show
  - v. Best of Opposite Sex to Best Puppy in Show
  - vi. Best Bred-By-Exhibitor
  - vii. Best of Opposite Sex to Best Bred-By-Exhibitor
- 7) Obedience/Rally
  - i. First through fourth in classes

- ii. All qualifying scores
  - iii. Obedience: Highest Scoring Dog in the regular classes
  - iv. Obedience: Highest Combined Dog in Open B & Utility
  - v. Rally: Highest Combined Dog in Advanced B and Excellent B
  - vi. Rally: Highest Combined Dog Triple Score (Advanced, Excellent, and Masters)
  - vii. New title rosettes
- 8) Agility (each Trial)
- i. First through fourth in classes
  - ii. All qualifying scores
  - iii. High in Trial
  - iv. New title rosettes
- 9) Herding (each Trial)
- i. First through fifth in classes
  - ii. All qualifying scores
  - iii. High in Trial
  - iv. Reserve High in Trial
  - v. New title rosettes
- 10) Junior Showmanship
- i. Best Junior
  - ii. Reserve Best Junior
- 11) Most Versatile Collie Competition
- i. Most Versatile Collie
  - ii. Most Versatile Collie Qualifiers

## **17. PHOTOGRAPHY REQUIREMENTS**

- A. Picture requirements are listed in Appendix G, Photography Requirements and Agreement.
- B. Host may solicit bids from photographers by supplying two (2) copies of Appendix G. Bids should be submitted as signed copy of Appendix G.
  - 1) Hotel and meal expenses to be negotiated when bidding.
  - 2) Contract with photographer will be executed in a timely manner once the bid is accepted.

- C. Herding and Agility photographers may be hired separately.
- D. The digital files of all photos listed in Appendix G, Photography Requirements and Agreement shall be forwarded to the Bulletin Editor, Audio Visual Librarian, Yearbook Editor, and CCA Archives Chair within 30 days of the conclusion of the event.

## **18. VIDEO REQUIREMENTS**

- A. Video requirements are listed in Appendix H, Video Requirements and Agreement.
- B. Host shall solicit and review bids from a reputable videographer at least one (1) year prior to event for video recording the event. The guidelines of the Video Agreement will be supplied (Appendix H).
- C. The accepted bid will include a signed copy of Appendix H.
- D. The CCA shall receive four (4) copies of all video recordings produced as a result of this agreement which shall be forwarded to the CCA Audio Visual Librarian within 30 days of the conclusion of the event.
- E. One full set of video recordings shall be retained in the Library as a master set and never rented out.
- F. The CCA will purchase a video recording of each Judge's assignment to be given to each respective judge.

## APPENDIX A: CONFORMATION JUDGE'S AGREEMENT

- 1) Conformation Judges for the CCA Specialty Show shall be approved Judges in good standing with the AKC and shall be paid members of the CCA for the calendar year in which they are being considered as well as for the year they will be judging.
- 2) Judges selected to adjudicate the conformation classes shall not exhibit dogs owned or co-owned in conformation for a period of six (6) months preceding the National Specialty assignment and shall not judge Collies, except for Group or BIS, for one (1) year preceding the National Specialty Show. Judges are requested to refrain from social media and/or from making comments specific to Collie photos or wins or observing Collies at any shows for the six (6) month period preceding their Judging assignment at the National Specialty Show.
- 3) Judging the CCA National Specialty Show and Trials is considered to be an honor and the expenses should be kept minimal.
- 4) The Host Judges Hospitality Chair shall assist all Conformation Judges with travel arrangements, and reach agreement on expenses, which shall include and be limited to the following:
  - A) Round trip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel or reimbursement for mileage and tolls by personal vehicle to the host hotel. The lowest airfare should be purchased well in advance with assistance from the judges Hospitality Chair if necessary.
  - B) Hotel room ONLY for the Judge and spouse/guest for duration of the show plus one (1) night.
  - C) Social affairs for the Judge and spouse/guest. Judges should not attend the Invitational.
  - D) Meals and non-alcoholic beverages, while a guest of the CCA, for Judge and spouse/guest.
  - E) Additional expense, not to exceed a sum to be determined by the Host Show Chair, for supportable and justifiable additional expenses.
  - F) Approved expenses shall be submitted as soon as possible for reimbursement. Receipts required for reimbursements.
- 5) The Conformation Judge shall submit a photo of self along with a short bio to be included in the show catalog four (4) months prior to the judging assignment date.
- 6) Judges will submit an appropriate critique of their assignments (critiquing 1st and 2nd placements in all classes) to the Bulletin editor within a 30 day period following the end of the National. The critique will not be released to the public in any manner prior to publication in the CCA Bulletin.
- 7) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancelation notice being conveyed to them. This reimbursement will be only for expenses which cannot be canceled or refunded.
- 8) If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

By my signature I hereby accept the above specified conditions and agree to judge at the Collie Club of America National Specialty Show. (Class selections: Dogs \_\_\_\_ Bitches \_\_\_\_ Intersex \_\_\_\_ )

Name of Judge	Signature
Judge's AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____

## APPENDIX B: ALTERNATE CONFORMATION JUDGES AGREEMENT

- 1) Judges receiving ballots placing them as 4<sup>th</sup> or 5<sup>th</sup> shall be designated as “Alternate Judges”.
- 2) Alternate Judges must keep the dates for the Specialty open in the event they are called upon to fill in for one of the top three (3) judges.
- 3) Alternate Judges must not accept assignments which would conflict with the Specialty, ie AKC 30 days/200 mile limits rule (Collies only).
- 4) Alternate Judge is not held to the 6<sup>th</sup> Specialty Rule, unless they replace one of the regular judges, or judge over 100 dogs at this Specialty.
- 5) Alternate Judge must notify the Host Show Chair immediately if they are unable to fill in if called upon.
- 6) In the event the Alternate Judge is called upon to serve, they will complete and return the attached Conformation Judge’s Agreement.
- 7) This agreement is specific to the Collie Club of America National Specialty Show to be held on \_\_\_\_\_.
- 8) Failure to complete and return this signed agreement will remove you from the Alternate Judges list.

By my signature, I hereby accept the above specified conditions and agree to abide by them.

Name of Judge	Signature
Judge’s AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____

## APPENDIX C: JUNIOR SHOWMANSHIP JUDGE'S AGREEMENT

- 1) The Junior Showmanship Judge for the Collie Club of America National Specialty shall be fully approved and in good standing with the AKC. They must be paid members of the CCA for the calendar year in which they are being considered, as well as for the year in which they will be judging.
- 2) Judges selected to adjudicate Junior Showmanship classes shall follow AKC Guidelines. AKC: Excepting those who are approved to Judge **Junior Showmanship Only**, the Junior Showmanship Judge may not handle or exhibit in any Conformation event at the National Specialty.
  - A) **Junior Showmanship Only** Judges who plan to exhibit or handle dogs at this show, or if dogs owned by them are to be entered, the Junior Showmanship Judge may not attend social affair with other Judges for that show or attend the Judges' luncheon on the day of the show.
- 3) Judging the CCA National Specialty Show and Trials is considered to be an honor and the expenses should be kept minimal.
- 4) The Host Judges Hospitality Chair shall assist the Junior Showmanship Judge with travel arrangements, and reach agreement on expenses, which shall include and be limited to the following:
  - A) Round trip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel or reimbursement for mileage and tolls by personal vehicle to the host hotel.
  - B) Hotel room ONLY for the Judge for the date before the assignment plus one (1) night.
  - C) Social affairs for the Judge (see 2) AKC Junior Only Judge). Judges should not attend the Invitational presentation.
  - D) Meals and non-alcoholic beverages, while a guest of the CCA, for Judge only.
  - E) Additional expense, not to exceed a sum to be determined by the Host Show Chair, for supportable and justifiable additional expenses.
  - F) Approved expenses shall be submitted as soon as possible for reimbursement. Receipts required for reimbursement.
- 5) The Junior Showmanship Judge shall submit a photo of self along with a short bio to be included in the show catalog four (4) months prior to the judging assignment date.
- 6) The Junior Showmanship Judge shall submit an appropriate critique of their assignments to the Bulletin editor within 30 days following the end of the National. The critique will not be released to the public in any manner prior to publication in the CCA Bulletin.
- 7) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancellation notice being conveyed to them. This reimbursement will be only for expenses that cannot be canceled or refunded.
- 8) If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

By my signature I hereby accept the above specified conditions and agree to Judge Junior Showmanship classes at the Collie Club of America National Specialty Show.

Name of Judge	Signature
Judge's AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____

## APPENDIX D: OBEDIENCE/RALLY JUDGE'S AGREEMENT

- 1) The Obedience/Rally Judge shall be an approved judge in good standing with the AKC and shall be approved by the AKC for all Obedience/Rally classes that will be offered as competition at the National Specialty. They need not be members of the CCA.
- 2) Judging the CCA National Specialty Show and Trials is considered to be an honor and expenses should be kept minimal.
- 3) The Host Judges Hospitality Chair shall assist the Obedience/Rally Judge with travel arrangements, and reach an agreement on expenses, which shall include and be limited to the following:
  - A) Obedience and Rally Judges will be paid their agreed fee, specified below.
  - B) Round trip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel or reimbursement for mileage by personal vehicle and tolls to the host hotel.
  - C) Hotel room ONLY for the Judge for date prior to the assignment plus one (1) night after.
  - D) Social affairs, if any, for the Judge.
  - E) Meals and non-alcoholic beverages, while a guest of the CCA, for Judge.
  - F) Additional expense, not to exceed a sum to be determined by the Host Show Chair, for supportable and justifiable additional expenses.
  - G) Approved expenses shall be submitted as soon as possible for reimbursement. Receipts required for reimbursement.
- 4) The Obedience/Rally Judge shall submit a photo of self along with a short bio to be included in the show catalog four (4) months prior to the judging assignment date.
- 5) Judges will submit an appropriate critique of their assignments to the Bulletin editor within 30 days following the judging assignment. The critique will not be released to the public in any manner prior to publication in the CCA Bulletin.
- 6) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancelation notice being conveyed to them. This reimbursement will be only for expenses that cannot be canceled or refunded. The club will not pay the fee for judging.
- 7) If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

By my signature I hereby accept the above specified conditions and agree to Judge the Obedience/Rally classes at the Collie Club of America National Specialty Show, and my fee will be \_\_\_\_\_

Name of Judge	Signature
Judge's AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____
Trial Chair Name: _____	Email: _____
Phone Number: _____	



## APPENDIX E: HERDING TESTER/JUDGE'S AGREEMENT

- 1) The Herding Tester/Judge shall be an approved Judge in good standing with the AKC and shall be approved by the AKC for all Herding Test classes that will be offered as competition at the National Specialty. They need not be members of the CCA.
- 2) Judging the CCA National Specialty Show Herding Trials is considered to be an honor and expenses should be kept minimal.
- 3) The Host Herding Chair shall assist the Herding Judge with travel arrangements, and reach an agreement on expenses, which shall include and be limited to the following:
  - A) Herding Judges will be paid their agreed, specified below
  - B) Round trip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel or reimbursement for mileage by personal vehicle and tolls to the host hotel.
  - C) Hotel room ONLY for the Judge for date prior to the assignment plus one (1) night after.
  - D) Social affairs for the Judge.
  - E) Meals and non-alcoholic beverages, while a guest of the CCA for the Judge.
  - F) Additional expense, not to exceed a sum to be determined by the Host Show Chair, for supportable and justifiable additional expenses.
  - G) Approved expenses shall be submitted as soon as possible for reimbursement. Receipts required for reimbursement.
- 4) The Herding Judge shall submit a photo of self along with a short bio to be included in the Herding show catalog four (4) months prior to the judging assignment date.
- 5) Judges will submit an appropriate critique of their assignments to the Bulletin editor within 30 days following the judging assignment. The critique will not be released to the public in any manner prior to publication in the CCA Bulletin.
- 6) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancelation notice being conveyed to them. This reimbursement will be only for expenses that cannot be canceled or refunded. The club will not pay the fee for judging.
- 7) If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

By my signature I hereby accept the above specified conditions and agree to Judge the Herding Test and Trials at the Collie Club of America National Specialty Show, and my fee will be \_\_\_\_\_

Name of Judge	Signature
Judge's AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____
Trial Chair Name: _____	Email: _____
Phone Number: _____	

## APPENDIX F: AGILITY JUDGE'S AGREEMENT

- 1) The Agility Trial Judge shall be an approved judge in good standing with the AKC and shall be approved by the AKC for all Agility classes that will be offered as competition at the National Specialty. They need not be members of the CCA.
- 2) Judging the CCA National Specialty Show Agility Trials is considered to be an honor and expenses should be kept minimal.
- 3) The Host Agility Chair shall assist the Agility Judge with travel arrangements, and reach an agreement on expenses, which shall include and be limited to the following:
  - A) Round trip coach airfare and travel insurance, for Judge only, to the airport nearest the host hotel or reimbursement for mileage by personal vehicle and tolls to the host hotel.
  - B) Hotel room ONLY for the Judge for date prior to the assignment plus one (1) night after.
  - C) Social affairs for the Judge.
  - D) Meals and non-alcoholic beverages, while a guest of the CCA for the Judge.
  - E) Additional expense, not to exceed a sum to be determined by the Host Show Chair, for supportable and justifiable additional expenses.
  - F) The standard Agility judging fee is based on the number of dogs entered each day of the trial(s) for the given area.
  - G) Approved expenses shall be submitted as soon as possible for reimbursement. Receipts required for reimbursement.
- 4) The Agility Judge shall submit a photo of self along with a short bio to be included in the Agility show catalog four (4) months prior to the judging assignment date.
- 5) Judges will submit an appropriate critique of their assignments to the Bulletin editor within 30 days following the judging assignment. The critique will not be released to the public in any manner prior to publication in the CCA Bulletin.
- 6) If the show is canceled due to acts of nature, war, or other matters outside the control of the club, the club will reimburse the Judge for expenses incurred to them prior to the cancelation notice being conveyed to them. This reimbursement will be only for expenses that cannot be canceled or refunded. The club will not pay the fee for judging.
- 7) If the Judge must cancel or is unable to fulfill their contract for any reason, neither fees nor expenses will be paid by the club. Judges should please give the club immediate notice if they become aware of the fact that they must cancel so that the club may make alternate arrangements for their assignment.

By my signature I hereby accept the above specified conditions and agree to Judge the Agility Trials at the Collie Club of America National Specialty Show, and my fee will be \_\_\_\_\_.

Name of Judge	Signature
Judge's AKC #: _____	Date: _____
Contact Number: _____	Email: _____
Show Dates: _____	Host Show Contact: _____
Show Location: _____	Host Hotel: _____
Trial Chair Name: _____	Email: _____
Phone Number: _____	

## APPENDIX G: PHOTOGRAPHY REQUIREMENTS AND AGREEMENT

Digital image requirements are:

1. BEST OF BREED
2. BOS TO BEST OF BREED
3. BEST OF VARIETY ROUGH
4. BOS TO BOV ROUGH
5. SELECT DOG ROUGH
6. SELECT BITCH ROUGH
7. AWARDS OF MERIT ROUGH
8. WINNERS DOG ROUGH
9. RESERVE WINNERS DOG ROUGH
10. WINNERS BITCH ROUGH
11. RESERVE WINNERS BITCH ROUGH
12. BEST OF VARIETY SMOOTH
13. BOS TO BOV SMOOTH
14. SELECT DOG SMOOTH
15. SELECT BITCH SMOOTH
16. AWARDS OF MERIT SMOOTH
17. WINNERS DOG SMOOTH
18. RESERVE WINNERS DOG SMOOTH
19. WINNERS BITCH SMOOTH
20. RESERVE WINNERS BITCH SMOOTH
21. BEST VETERAN DOG 8-10 yrs. ROUGH
22. BEST VETERAN DOG 11 yrs. & up ROUGH
23. BEST VETERAN BITCH 8-10 yrs. ROUGH
24. BEST VETERAN BITCH 11 yrs. & up ROUGH
25. BEST VETERAN DOG 8-10 yrs. SMOOTH
26. BEST VETERAN DOG 11 yrs. & up SMOOTH
27. BEST VETERAN BITCH 8-10 yrs. SMOOTH
28. BEST VETERAN BITCH 11 yrs. & up SMOOTH
29. BEST AMERICAN BRED ROUGH
30. BEST PUPPY
31. BOS TO BEST PUPPY
32. BEST ROUGH PUPPY DOG
33. BEST ROUGH PUPPY BITCH
34. BEST SMOOTH PUPPY DOG
35. BEST SMOOTH PUPPY BITCH
36. BEST STUD DOG ROUGH
37. BEST BROOD BITCH ROUGH
38. BEST STUD DOG SMOOTH
39. BEST BROOD BITCH SMOOTH
40. BEST BRACE ROUGH

41. BEST BRACE SMOOTH
42. BEST JUNIOR HANDLER
43. RESERVE BEST JUNIOR HANDLER (if offered)
44. HIGHEST IN TRIAL from regular classes
45. HIGHEST COLLIE IN HERDING TRIAL
46. HIGHEST SCORING COLLIE IN AGILITY
47. HIGHEST SCORING COLLIE IN RALLY
48. MOST VERSATILE COLLIE

Individual image sales to exhibitors are NOT to be included in any way in the Photography Agreement.

The Host will provide the photographer with mailing address of the CCA Bulletin editor.

Images must show both the handler with the dog and the judge if present.

Photographer to be at site of event one (1) hour after start of judging and one-half (1/2) hour after completion of judging, each day.

As a class finishes, the photographer will be available for winners to have their pictures taken, at winner's expense, with or without the judge.

The photographer shall forward all CCA images, with identification, to the CCA Bulletin editor and CCA Audio Visual Librarian within 30 days following completion of the show.

By my signature, I hereby accept the above specified requirements and agree to be the official photographer for the Collie Club of America National Specialty Show. Any negotiated and agreed upon expenses shall be specified below:

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Name	Signature
Date: _____ Website: _____	
Contact Number: _____ Email: _____	
Address: _____	

## APPENDIX H: VIDEO REQUIREMENTS AND AGREEMENT

- 1) The Host to provide videographer with mailing address of CCA Librarian.
- 2) There shall be a recording of each individual Conformation and Junior Showmanship entry exhibited, edited appropriately with the dog identified by armband, name, sire and dam. Class placements will be recorded and identified. If a CCA National Invitational event is held, each individual performance with identification of exhibit will be recorded.
- 3) All performance awards that are presented in the Conformation ring shall be recorded.
- 4) The CCA shall receive four (4) copies of all digital files produced as a result of this agreement which shall be forwarded to the CCA Librarian within 30 days of the conclusion of the event.
- 5) It will be the responsibility of the videographer to determine the format of the digital images, depending on the size of the entry, but there should be available for purchase as a package, the following events:
  - A) All Rough dogs
  - B) All Rough bitches
  - C) All Smooth dogs
  - D) All Smooth bitches
  - E) Smooth Best of Variety
  - F) Rough Best of Variety
  - G) Non-regular classes (to include Stud Dog, Brood Bitch, Brace, Best of(s))
  - H) Junior Showmanship
  - I) CCA National Invitational
  - J) All other awards presented in the ring
  - K) Both Variety tapes to include BOB competition
- 6) The Videographer shall have the right to market all footage.

By my signature, I/we agree to accept the above specified requirements and agree to be the Videographer for the Collie Club of America National Specialty Show. Any negotiated and agreed upon expenses shall be specified below:

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\_\_\_\_\_ Name \_\_\_\_\_ Signature

Date: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

## APPENDIX I: JUDGES NOMINATION FORM

PLEASE READ CAREFULLY

I, \_\_\_\_\_ **DO NOT** wish to remain on the Eligible Judges List for Conformation judging for the CCA National Specialty show. *No further action is required, except to forward this form by the required date to CCA Secretary, Jane Clymer.*

Name	Signature
Date: _____	Email: _____

I, \_\_\_\_\_ **DO** wish to remain on the Eligible Judges List for Conformation judging for the CCA National Specialty show. *In order to remain on the Eligible Judges Nomination List to judge conformation classes at the Collie Club of America National Specialty show you must read and complete the following:*

- 1) You must declare and return the documentation at the bottom of this page agreeing to judge at the designated CCA National Specialty show.
- 2) You must read and be agreeable to the Judges Agreements as they appear in the most current set of National Show Rules available on the CCA website.
- 3) Please complete and submit the following biography/questionnaire with the declaration.

I, \_\_\_\_\_ agree to accept the assignment (should I be elected) to judge Conformation classes at the \_\_\_\_\_ Collie Club of America National Specialty show. *I have read the current National Show Rules as published on the CCA website. I agree to submit a current biography/questionnaire (see below) to be published on the CCA website.*

Name	Signature
Date: _____	Email: _____

This form should be submitted to the National Show Rules Committee no later than February 1<sup>st</sup> \_\_\_\_\_.

Name and address to be determined each year.

The following biography/questionnaire is designed to educate CCA club members about your history when deciding how to vote for the National judges, and will be posted on the CCA website.

### **BIOGRAPHY/QUESTIONNAIRE**

Please keep answers brief and complete. Editor has the option of editing for brevity prior to publication if necessary.

- 1) What is your kennel name?
- 2) What year did you join CCA?
- 3) How many CCA Nationals have you attended?
- 4) Have you ever served the CCA in any capacity? If yes, what?
- 5) What year did you receive regular status to judge Collies?
- 6) Have you previously judged the CCA National Specialty? Please state year and location.
- 7) What mentors or dogs influenced your breeding program?
- 8) What years did you breed your first and last litters?
- 9) How many litters have you bred and how many champions have you bred?
- 10) Please name three dogs that have been most important to you in your breeding program.
- 11) Which dogs bred by you have received National awards/placements?
- 12) Please state the top three virtues you believe are most important in relation to the Collie standard?

Please mail this filled out biography/questionnaire to the National Show Rules Committee. Name and address to be determined each year. CCA Secretary will receive any eligibility changes from the National Show Rules Committee.