



VOLUNTEER REQUIREMENTS

All staff and volunteers at Saint Paul School are required to complete the compulsory screening and training programs established by the Archdiocese of Boston to ensure the protection of all our children. To assist with planning for the special volunteer opportunities available to our families (ie: lunch duty volunteers, room parents, field trip chaperones, read to your child's class), ALL Saint Paul School parents, guardians, and/or caregivers are required to complete the following before providing service to our students:

- CORI Form** ~ must be completed each academic year in person and with proof of identity (ie: drivers license or passport).
- Code of Ministerial Conduct Form** ~ acknowledgement of understanding the behavioral rules and guidelines for those providing service to children requires completion once. These guidelines are available in the Main Office for review. Witness of signature necessary. Completed forms are to be submitted to the SPS Main Office.
- VIRTUS ("Protecting God's Children) Training** ~ one-time completion (certification issued), only.

Please see below for instructions on how to register for the VIRTUS training.

Access and take the online VIRTUS ("Protecting God's Children") training workshop once, and provide the date and location that it was taken. (select BOSTON Archdiocese)

http://www.virtusonline.org/virtus/reg_list.cfm?theme=0

- Click on "First time Registrant"
- Then Click on "Begin the registration process"
- Select "Boston" from the drop down list of dioceses.
- Complete the registration process
- Select the session you would like to do.
- You will receive a link for the Zoom meeting for the training after they have processed your registration.
- Log on at the appropriate time for the 2 hour timeframe.