



CHARLOTTE CATHOLIC HIGH SCHOOL

October 19, 2021

Dear CCHS Students and their Parents,

Thank you to all of you for your help in welcoming me to this new position as Dean of Students at CCHS. We are excited to have all students back fully in person and for a return to close to normalcy that this school year has brought. We appreciate your continued support as we work together to support our students and our school community.

As the second quarter begins, I want to remind parents and students that Charlotte Catholic has established standards regarding responsibility and self-discipline. These standards contribute to excellence both in and out of the classroom and help teach life-long lessons regarding responsibility and respect for self and for others.

We understand that the past 18 months have been a challenge in many ways. For a variety of COVID-related reasons and focus on other important aspects of daily student life, we have not fully enforced some of our standards.

I wanted to make parents and students aware of a return to our standards, provide points of emphasis, and make you aware of some policy changes that will begin at the start of second quarter.

1. Tardies. We are having a significant issue with students arriving late to school. Students arriving late are not just a disruption to the school day, but they are not arriving on time to be ready to focus on the day ahead. Chronic tardiness is not setting any student up for success. CCHS is averaging more than 75 tardies/day for the first quarter. **Beginning Tuesday, October 19, the policy for students who are tardy for school is as follows:**
 - a. Each time a student receives 3 unexcused tardies in a quarter (without a note), they will receive one hour of after school detention.
 - b. They will receive one additional hour every 3 tardies (6,9,12...) This number will reset each quarter.

Please refer to page 11 in the [CCHS Student Handbook](#) for already established policies regarding exam exemptions and parking privileges related to tardies.

2. Grooming. We are also having a continued issue with facial hair, hair length, and piercings that are not in compliance with the dress code. Please refer to items 5-12 on page 19 in the dress code section of the [CCHS Student Handbook](#). If a student is found in violation of the facial hair policy they will be sent home to shave, or given a razor to shave at school.
3. Cell phones. It is a privilege for students to carry cell phones while at school, and with privilege comes responsibility. Cell phones in the classrooms and hallways continue to be a problem for a number of reasons, including the Tik Tok challenges, inappropriateness on social media, academic integrity and more. **If a student is using a cell phone in class, they will be asked to give it to the teacher, and it will be turned in to the school office. Consequences for using the cell phone during class include:**
 - 1st Offense: The phone is taken and can be picked up from Mr. Conrad's office at the end of the day.
 - 2nd Offense: The phone is taken and can be picked up from Mr. Conrad's office at the end of the day. An hour of detention will be assigned.
 - Subsequent Offenses: The phone is taken and a parent must pick up the phone. An additional hour of detention will be assigned.

It is our hope that attention to detail in these areas will help instill in our students a greater sense of self discipline and accountability and help them to become more integrated and engrained in this incredible community.

Thank you for all that you do to support our school and our students!

Sincerely,

Robert J. Conrad, Dean of Students