Dear Parents,

This year we will be continuing our virtual format for our 2022-2023 school registration. Beginning Monday, January 3rd, you may access this registration form via email link or by visiting our website at www.crossingcoop.org/admissions/. Please review the following information prior to completing:

- Select only **ONE** class for your child. If registering additional siblings, please complete a second form.
- You must be a member in good standing to register. This means that all current monies must be paid in full, including January 2022 tuition, all medical paperwork must be updated, and all required commitments to date must be completed.
- You will notice that **the birthdate eligibility for both AM and PM Pre-K classes** includes birthdates prior to **September 1, 2018**. If your child was born in July or August of 2018, this creates an overlap in birthdate eligibility **for either** a Pre-K class or the Young 4's class. You will have the option to register your child for either a Pre-K class or the Young 4's class if your child's birthday falls in July or August 2018.
- **There is also an overlap in birthdate eligibility between the 3's classes and the Young 3's class**. You will have the option to register your child for either a 3's class (2 or 3 day) or the Young 3's class if your child's birthday falls in July or August 2019.
- Please be sure to discuss your class options with your child's current teacher, or the CCNS administrative team, before completing your registration form.
- **All forms must be received by <u>January 17th at 6 P.M. There will be NO EXCEPTIONS.</u>**
- Registration will be considered successful if every child is placed in a class of their choice. Notice will be given by January 21st listing the classes that have pre-registered successfully. In the event of an over-enrollment for a particular class, CCNS Registrar Katie Dunne and or administrative team will make every effort to accommodate all families. If we are unable to accommodate every child, we will then have a **Virtual Registration** for the classes affected on **Friday, January 21st.** Registration in this case will be handled via lottery. ** **Virtual Registration will only be for <u>classes</u> that <u>did not</u> register successfully**.

If you have any questions regarding registration procedures or the class schedule, please contact Katie Dunne at 609-439-9917. For questions about your child's placement, please speak your child's teacher or our administrative team at 215-493-2535.

Warmly,

Katie Dunne
CCNS Registrar 2021-2022